

# CHARITY QUOTATION

At Community Computers, we try to balance specific requests for machines against availability and our ability to supply all our users. From time to time we determine the "Standard" specification of PC's that we can supply. At the time of writing the standard PC is:-

*Intel Celeron 333 mhz or 366 mhz processor with 128 mb ram and a 4GB hard drive. The machine comes with Win 98 SE and is more than capable of running software such as MS Office 97 Pro or similar [not supplied, but MS Works available at cost].*

Any charity that wishes to obtain more than one PC or a machine with a higher specification or Operating System such as Windows 2000 Pro, must complete this form for authorisation by the Sales Manager who will determine collection date and payment method.

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Charity Name: \_\_\_\_\_ Reg No: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

Contact name: \_\_\_\_\_ Contact telephone: \_\_\_\_\_

Number of PC's applied for: \_\_\_\_\_ Specification sought: \_\_\_\_\_

Purpose: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**For Office Use Only**

Authorised by:

Price per machine (collection only) £

Date available for collection:

Payment due by :